

## Oswaldkirk Village hall – Annual General Meeting

3<sup>rd</sup> May 2017 - 1930

### Present

Mark Clook, John Sutherland, Del Jenkins, John and Ursula Webb, Roger Wade, Stuart Charman, Bill Teasdale, Helen and David Goodman, Rhona Sutherland

### Apologies

Jackie Young, Shirley and Andy Halliwell, Roger Dexter-Smith, Rosie Wilkinson, David and Gaynor Badham

### Minutes of the 2016 AGM

The Minutes of the 2016 GAM were passed as an accurate record of the meeting. [Proposed by Stuart Charman, Seconded by Del Jenkins]

### Matters Arising from 2016 AGM

1. It was no longer intended to fix solar panels to power the light in the Village telephone box. An electrical feed from the Catholic Church was now proposed. Estimates for digging a trench to carry an underground cable were being obtained.
2. On the extension to the Village Hall. Planning permission had now been obtained and building regulation clearance was being sought before quotations from local builders could be requested.
3. Grant information was being collected and the Chair and Treasurer were in contact with *Coast and Valley* in Scarborough who would provide guidance once quotes and firm costings had been obtained. The estimated cost for all work is £50K.

### Treasurer's Report

#### Overview

4. The Accounts have been audited and passed as a true representation of status by Mary Thomas.
5. The Village Hall accounts remain healthy with a balance of **£14,937.53** at the end of the financial year, although this is a 13.4% reduction on the amount held at the start of the period [£17,252.55 in 2015/16].
6. The Trustees continue to operate two accounts with the Charities Aid Foundation [CAF] Bank. One a savings account and one a working account used for operational purposes. The savings account has an extremely low rate of interest. The working account has incurred a £5/month administration charge, since November 2016; interest earned for the year was **£20.28** and charges paid on the working account were £25.00. We are in the process of changing to a Barclays Community Account, which has no bank charges.
7. There is a reduction in the funds currently ring-fenced for the Playground. These now stand at **£1,957.38** [£3,694.24]

### *Current Status of Funds*

8. At the end of the Financial Year [FY] there was **£14,276.53** [£16,791.86] in the Savings Account, **£562.32** [£390.33] in the Working Account and **£98.68** [£70.36] in the Cash Box.
9. Key points:
10. Although funds are **£2,315.02** lower than at the start of the year there has been significant maintenance work in the playground costing **£1,999.26** [£404.00]
  - *Income* remains similar at **£2,510.54** [£2,515.88]
  - *Electricity* charges are up slightly at **£365.73** [£290.70]
  - *Maintenance* charges for the Hall were similar **£1,242.18** [£1,123.45]
  - There was no purchase of oil [*Heating*] in 2016/17 [£377.47]
  - There was a cost of **£203.64** for OVH Development related to the planning application for the extension works
11. A table summarising the accounts is at Annex 1.
12. The Accounts and Report were accepted by the Meeting.

### **Chairman's Report**

13. The Chairman summarised progress on the Hall development work. In 2016/17 planning permission had been obtained, and it was hoped that in 2017/18 building regulation certification, quotations, fundraising and grant application would follow. He expressed the hope that some of the building work would also begin.
14. He thanked the Trustees for their commitment, work and support to the Village Hall in particular to Del Jenkins for her work as *Booking Secretary* and *Carer of the Telephone Box* and John Sutherland for his work as *Treasurer*.

### **Election of Officers**

15. As required by the Constitution, Pat Thompson, John Sutherland and Helen Goodman stood down as Trustees. They were then unanimously re-elected. [Proposed by Mark Clook and Seconded by Rhona Sutherland]
16. All the current Officers and trustees were unanimously re-elected. [Proposed by Stuart Charman, Seconded by Helen Goodman]
  - Chairman – Mark Clook
  - Secretary – Rosie Wilkinson
  - Treasurer – John Sutherland
  - Booking Secretary – Del Jenkins
17. There were no new nominations for Trustees and no resignations. The other Trustees for 2017/18 are:
  - Eric Dunstone
  - Patricia Thompson
  - Helen Goodman
  - Roger Dexter-Smith
  - David Badham
  - Bill Teasdale
  - Stuart Charman
  - Roger Wade

**Any Other Business**

18. The Meeting gave a unanimous vote of thanks to Mark Clook for his continued hard work as Chairman. [Proposed by Helen Goodman, Seconded by John Sutherland]
19. A brief discussion was held on the fate of the table tennis table stored outside the Hall, but it was agreed that this was a matter for an Ordinary Meeting of the trustees.
20. The Meeting closed at 1955.

Annex 1 Summary of OVH Accounts 2016/17

**Financial summary of Oswaldkirk Village Hall Accounts 2016/17**

04-May-17

Balance at 01/04/2016	17,252.55	
Current Balance	14,937.53	
	<b>-2,315.02</b>	-13.4 % increase/decrease in funds

**Summary of Bank Accounts and Cash Box - 2016/17**

<b>Working Account [a/c no 00014324]</b>	
Starting Balance - 01/04/2016	390.33
Actual expenditure	5,019.63
Transfer to Savings a/c	0.00
Total Expenditure [inc Transfer]	5,019.63
Transfer from Cash Box	100.00
Transfer from Savings Account	2,535.61
Total Income [inc Transfer]	5,191.62
<b>Current Balance Working a/c</b>	<b>562.32</b>
<b>Saving Account [a/c no 00091142]</b>	
Starting Balance - 01/04/2016	16,791.86
Actual income	20.28
Transfer from Working a/c	0.00
Expenditure	2,535.61
Transfer to Working a/c	2,535.61
Total Income [inc Transfer]	20.28
<b>Current Balance Savings a/c</b>	<b>14,276.53</b>
<b>Cash Box</b>	
Starting Balance - 01/04/2016	70.36
Expenditure [inc Transfer]	180.93
Transfer to Working a/c	100.00
Income	209.25
<b>Current Balance Cash Box</b>	<b>98.68</b>
<b>Total Funds available</b>	<b>14,937.53</b>

**Summary of Playground Sub-account - 2016/17**

Starting Balance - 01/04/2016	3,823.24
Expenditure	2,140.86
Income	275.00
<b>Current Balance Playground</b>	<b>1,957.38</b>

**Summary of Expenditure/Income - 2016/17**

<b>Expenditure</b>		%	<b>Income</b>		%
<b>Village Hall Sub-account</b>			<b>Village Hall Sub-account</b>		
Electricity	365.73	7.2	Regular bookings	1,104.25	39.6
Water	118.09	2.3	Miscellaneous income	323.01	11.6
Administration	762.05	14.9	Other bookings	413.00	14.8
Maintenance	1,242.18	24.4	Interest	20.28	0.7
Capital costs	268.01	5.3	Parish Precept	650.00	23.3
Heating	0.00	-	Donations	0.00	-
OVH Development	203.64	4.0	OVH Development	0.00	-
Sub-total Expenditure VH	2,959.70	58.0	Sub-total Income VH	2,510.54	90.1
<b>Playground sub-account</b>			<b>Playground sub-account</b>		
Administration	141.60	2.8	Fundraising Events	0.00	-
Maintenance	1,999.26	39.2	Donations	0.00	-
Capital costs	0.00	-	Parish Precept	275.00	9.9
Sub-total Expenditure Playground	2,140.86	42.0	Sub-total Income, Playground	275.00	9.9
<b>Total Expenditure</b>	<b>5,100.56</b>	100.0	<b>Total Income</b>	<b>2,785.54</b>	100.0

I certify that these are a true and accurate statement of the Oswaldkirk Village Hall Accounts for 2016/17.

Mary Thomas  
5th April 2017